

Village of Malcolm

137 East 2nd Street

P.O. Box 228

Malcolm, NE 68402

Office: 402-796-2250

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Welcome to the Village of Malcolm! We are pleased to have you join our community. Here is some information to help you get acquainted with the Village.

We have two **parks**: Harriet Circle Park geared for the smaller children; and Larry Murray park with a picnic shelter, playground area and a 9 hole Frisbee golf course. Our **ball field** is located at 105th and McKelvie Road. Malcolm is also surrounded by two State Recreational Lakes; Branched Oak Lake to the North and Pawnee Lake to the South.

Malcolm Public Schools is a C-2 class school with grades from Kindergarten to 12th grade. To find out more about the School Districts and sports offered for every grade, please visit www.Malcolmschools.org, or contact the School at (402) 796-2151.

The Village does not have a **public library**; however, Lincoln Public Libraries bookmobile visits Malcolm every other Saturday morning, and parks in the St. Paul Lutheran Church's parking lot.

We are host to four (4) **churches**, Northwest Community Church, St. Paul's Lutheran Church, Malcolm Methodist Church and Zion Lutheran Church.

The Village of Malcolm is operated under the Chairperson-Board Member form of government. The Board of Trustees consists of five (5) elected Board members at large for staggered terms of four years.

The Village Board meets the first Wednesday of each month at 7:00 p.m. at the Village Hall. All meetings are open to the public.

Board members are:

David Rohe – Chairperson
Teena Hicken – Vice Chair – Civil Defense
Jeff Schweitzer – Streets Department
Terry Kopecky – Water Department
Nathan Habe – Sewer Department

Village employees are:

Don Schrader – Utility Superintendent
Jay Eastep – Water/Sewer Operator
Nadine Link – Village Clerk/Treasurer
Denise Kaup, Saathoff Law Office – Village Attorney

The Malcolm Planning Commission meets the last Wednesday of each month at 7:00 p.m. at the Village Hall. All meetings are open to the public.

Commission members are:

Jared Ritze – Chairman
Logan Ocken

Lecia Teten
Sandy Streeter
Adam Benischek
Jonathan Mohr
Chadd Draper

Emergency Phone Number

911	Police
911	Malcolm Volunteer Fire and Rescue
402-796-2250	Malcolm Village Hall
402-223-4087	Norris Public Power – Electrical

FIRE PROTECTION: Burning Permit Requirements: Open burning is permitted within the Malcolm Fire District **with a permit**; however open burning is NOT permitted within the Village. To obtain a permit contact Fire Chief Jim Densberger at (402)429-4111 or Cory Heidtbrink at (402)430-0606 for EMERGENCY fire and rescue service, 911.

Fire/Storm Siren: A three (3) minute steady siren will sound if severe storms are approaching Malcolm, Take Shelter. A one (1) minute steady siren will sound when danger has passed. Four (4) short sirens will sound in case of a fire. The siren also sounds once at 10:15 a.m. on Wednesday mornings.

Utilities: The Village of Malcolm provides water and sewer utility services. We bill monthly for these services. Your bill is mailed the first day of each month and is due by the 20th of the month. A penalty of \$12.50 is added on the 20th after 4:00 p.m. if payment is not received. Payments can be made by mailing them to the address at the top of the previous page, by stopping at the Village Hall and pay in person, or you can drop it in the drop box located under the window on the Village Hall's front porch.

Disconnection of Service Notice: A reminder notice, as required by the Malcolm Municipal Codes, will be mailed on the 20th of the month after 4:00 p.m., to notify you that your bill is delinquent. If bill is not paid by the first Wednesday of the following month a letter is sent giving you seven (7) days to make payment and/or arrangements for payment or you will be disconnected. If disconnection does occur, you must pay all accounts in full, plus a \$75.00 reconnect fee.

Water Rates & Sewer Rates: Please see the attached Resolution 2017-12.

Water & Sewer Lines: All water and sewer service lines, the lines from the house to the Village's main, are the property and responsibility of the property owner, subject to inspection by the Village. If you have a water or sewer problem, please report it to the Village Hall.

<u>Other Utilities:</u>	Future Technologies - Internet	402-817-2682
	Zito Cablevision	1-800-365-6988
	L & W Garbage Service	402-476-7849
	First Choice Roll-off/Garbage	402-464-8369
	Norris Public Power – Roca	1-800-743-3899
	Windstream Telephone Service	402-436-4330
	Post Office	402-796-2255
	(Hours for the Post Office: M-F 7:30 a.m. till 11:30 a.m. 12:30 p.m. till 2:30 p.m. & Saturdays from 8:00 a.m. – 9:45 a.m.)	

Garbage Pick-Up: The Village requires all residents to have garbage pick-up. L & W Garbage Service and/or First Choice are the garbage haulers for the Village. Residential trash pickup for L & W Garbage

is every Wednesday morning; garbage should be on the curb by 7:00 a.m. If you have any problems, please call L & W Garbage – 402-476-7849 or First Choice – 402-464-8369.

Recycling: The Village of Malcolm is proud to offer a recycling site since January 18, 2010. The site is located behind the Village Maintenance Shop, 300 S. Exeter. Residents may drop off items for recycling at no charge. Doing so will conserve resources and save valuable space at the Bluff Road landfill. Acceptable items: **Newspapers; Cardboard boxes** – flatten (no waxed cardboard); **Glass Bottles and jars** – take off lids, separate by color (no drinking glasses, window glass, light bulbs, ceramic); **Cans** – flatten (no aluminum foil, pie pans, metal cookware, metal parts); **Plastic #1 & #5** plastic bottles and containers – no lids (no motor oil or lawn chemical containers, plastic toys, Styrofoam, plastic bags, plastic syringes); and **Residential Mixed Papers** – mail, magazines, office and school paper, telephone directories and shredded paper (no tissue paper, milk cartons, juice boxes, paper plates).

Building Permits: (Includes within one mile of the Village) a building permit is required before any new construction or alterations take place. Applications are to be made at the Village Hall. Completed applications need to be submitted by the last Monday of the Month. Malcolm Planning Commission meets on the last Wednesday of the Month and the Village Board meets on the First Wednesday of the Month, both Boards need to approve the Building Permit. Applications can be found on our website www.Malcolm.ne.gov or at the Village Hall.

Great Plains One-Call: It is the law in the State of Nebraska to telephone Great Plains One-Call before you do any type of digging in your yard. This will help prevent any underground service from being hit. 1-800-331-5666.

Snow Removal: Malcolm Municipal Code 5-417 Snow Emergency Parking Ban. Whenever the City of Lincoln, Nebraska declares a snow emergency within its city limits, a snow emergency shall also exist in the Village of Malcolm.

During a snow emergency, it shall be unlawful for the owner or operator of any vehicle to permit such vehicle to be parked, stopped, or left standing on the even-numbered side of the street in any street of this municipality for the 24 hours following such snow fall. And it shall be unlawful for the owner or operator of any vehicle to permit such vehicle to be parked, stopped, or left standing on the odd-numbered side of the street in any street of this municipality for the second 24 hours following such snow fall. Any vehicle so parked will be towed at the owner's expense without notice.

Malcolm Municipal Code 8-203 Sidewalks; Kept Clean. It shall be unlawful for the occupant of any lot or lots, or the owner of any vacant lot or lots, within the corporate limits to allow snow, sleet, mud, ice, or other substance to accumulate on the sidewalks, or to permit any snow, sleet, ice, mud, or other substance to remain upon said sidewalk. All sidewalks shall be cleaned within five (5) hours after the cessation of a storm, unless the storm, or fall of snow, shall have taken place during the night, in which case the sidewalk shall be cleaned before eight-thirty (8:30) a.m. the following day. (Ref. Neb. Rev. Stat. §17-557)

Dog Licensing Any person within the Village limits who owns a dog over 6 months of age is **required** to obtain a license for their pet. Rabies vaccinations are required at 3 months of age per state statutes and municipal codes. Please contact the Village Clerk to obtain an Animal License Application form or visit our website www.Malcolm.ne.gov.

Village Hall: Office hours for the Village Hall are Monday, Tuesday & Thursday 8:00 a.m. till 5:00 p.m., Wednesday 9:30 p.m. till 5:00 p.m. and Friday's if needed. Also, for your conveniences services are available at the Village Hall during regular office hours: free notary service, and b/w copies, faxes and scanned images at 25¢ per page.

Other Businesses in the Village or within the One-Mile Radius of the Village:

If you have a business and were not contacted we apologize and if you would like to have your business listed in the future Welcome letters, please contact Nadine Link, Village Clerk at (402) 580-3959.

- Tower Hall: 402-432-3807 – Banquet Hall for Weddings, reunions,
Meetings and much more call Luke French
for more details.
- Malcolm General Store: 402-796-2255 - Grocery, ice, movies, beer, alcohol,
cards, and much more.
- Lippy's BBQ: 402-796-2112 – Restaurant and Catering for more information
- Hair To Do: 402-796-2630 – Women and Men's cuts, wedding, and
Special occasion do's
- Day Care's: 402-560-2029 – In Home Day Care – Elisha Petersen
402-326-5873 - In Home Day Care – Amber McGreer
- Saathoff Law Office: 402-796-2086 – Denise L. Kaup, P.C.
- Two Miles North/East of Malcolm on Highway 79 & West Mill Road
- Treehouse Day Care - 402-783-2323
 - Raymono's Pizza Plus - 402-783-9600
 - Mill Road Auto - 402-783-2886
 - Benes Heating and Air Conditioning – 402-783-2046

Welcome to Malcolm!!